

**LOCAL COMMUNITY & CULTURAL STRATEGIC POLICY COMMITTEE**

**Minutes of Meeting**

**10:00 a.m. on Thursday 26<sup>th</sup> June 2020.**

**Áras Chill Dara, Naas & remote access via Microsoft Teams (MT)**

**Members in Attendance:**

<b>Statutory</b>	<b>Non-Statutory</b>
<b>Local Government Elected Members:</b> Cllr. Aoife Breslin (Chairperson) Cllr. Carmel Kelly Cllr. Tracey O'Dwyer Cllr. Aidan Farrelly Cllr. Brendan Caldwell Cllr. Evie Sammon Cllr. Noel Heavey	<b>Local Community Interests:</b> Maureen Bergin (MT) Vivien Kelly-Keane (MT)

**Also in attendance: Sonya Kavanagh** (Director of Services, Economic, Community & Cultural Development), **Liam Dunne** (Senior Executive Officer, Economic, Community & Cultural Development), **John Shannon** (Administrative Officer, Economic, Community & Cultural Development), **Ciara Gallagher** (Clerical Officer, Economic, Community & Cultural Development).

**1. Welcome, members introduction and apologies**

Cllr. Breslin welcomed all to the meeting and each of the members introduced themselves. No apologies were received for the meeting. The chair noted Cllr. Farrelly's motion for full council to increase the number of SPC meetings to make up for those missed over the last year and indicated she would be supporting it.

**2. Future meeting attendance adhering to social distancing advice**

Currently external members are not allowed to attend meetings in the council and as such have been asked to attend via Microsoft Teams. It is envisaged that the external members will be able to attend in person at the next meeting.

**3. Approval of Standing Orders**

The standing orders were approved and adopted on the proposal of Cllr. Bernard Caldwell seconded by Cllr. Aidan Farrelly.

**4. Confirmation of minutes / matters arising**

The minutes of the meeting of the 9<sup>th</sup> May 2019 were approved and adopted on the proposal of Cllr. Carmel Kelly seconded by Cllr. Bernard Caldwell. There were no matters arising from the minutes.

**5. Areas of work included under this SPCs remit (document attached)**

Sonya Kavanagh gave an overview of the areas of work included under the remit of this SPC and the process by which policies are formulated and processed to the final stage of adoption at full council. It was agreed that a work plan for this SPC would be established and this would be finalised and brought to the next meeting. Vivienne Kelly-Keane remarked about the importance of getting documents which will be presented to this SPC in advance of their presentation in order for her to disseminate the information and discuss with the PPN. This point was noted and where possible documents will be sent to members as soon as available prior to their presentation.

**6. Any other business**

- John Shannon noted that another member from the PPN is to be assigned to this committee. John will follow up with the PPN on the timeframe for this
- Liam Dunne advised that for meetings going forward there will be a standing item on the agenda whereby members can declare a conflict of interest for items on the agenda.
- Cllr. Farrelly followed up on a previous motion he had made to have a young person appointed to this committee. Sonya Kavanagh advised that the membership of this committee is set out in national guidelines. However, if there is a matter brought to the committee regarding youth affairs, the SPC could invite a suitable youth representative to that meeting.
- Vivienne Kelly-Keane advised that the council's website does not have up-to-date information regarding SPCs. Ciara Gallagher will notify corporate services teams of this.
- Cllr. Kelly asked if the resources needed to complete the Tree Policy (Parks Dept.) was in relation to finances or staffing – Ciara Gallagher advised that Parks Dept. had noted lack of staff resources as the issue. Cllr. Kelly also asked for a timeframe in relation to the Open Space Strategy – an update for this strategy will be presented at the next meeting.

Next meeting will be held on Thursday, 3<sup>th</sup> September 2020 at 10.00 a.m.  
The meeting concluded.